



International Table Tennis Federation

in cooperation with

SQY Ping, Federation Française de Tennis de Table et Federation Française Handisport



Tournament	ITTF SQY French Para Open 2021
Factor	20
Place	Voisin le Bretonneux, France
Date	9 to 11 November

1. AUTHORITY: The ITTF SQY French Para Open 2021 will be organized by SQY Ping, Federation Française de Tennis de Table et Federation Française Handisport under the auspices and authority of the International Table Tennis Federation.

2. DATE AND PLACE:

Dates of competition	9 to 11 November
Name and address of the venue	Gymnase des Pyramides. 4 Mail de Schenefeld 78960 Voisins le Bretonneux

3. EVENTS:

The following events are planned to be held:

- Men's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)
- Women's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)
- Men's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)
- Women's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

Notes:

- Note 1: depending on the entries, the organizers and the CM (Competition Manager) reserve the right to combine classes as needed.
- the singles events will be played first, followed by the team events.

4. SCHEDULE:

The general schedule for the tournament will be as follows:

Arrivals for players needing classification	7 November 2021
Classification days	7 and 8 November 2021
Practice days	8 November 2021
General arrivals	8 November 2021
Competitions dates	9 to 11 November 2021
Departures	12 November 2021
Proposed dates for single events	9 to 10 November 2021
Proposed dates for team events	10 to 11 November 2021

5. RULES:

The event will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and specific Para TT directives (which may be amended from time to time).

6. EQUIPMENT:

The following equipment will be used:

Competition tables	Cornilleau competition 740	Number	12
Warmup tables	Cornilleau competition 740	Number	10
Nets	Cornilleau black		
Balls	729 40+ *** (plastic seamless)		
Floor	Gerflor red		

7. ELIGIBILITY:

The event is open to players who are eligible to represent their national association according to the ITTF Handbook 2021 published at <https://www.ittf.com/handbook/>

8. OFFICIAL ORGANIZER:

Name	SQY Ping
Tournament director	Joffrey Nizan
E-mail	sqyparatt.nizanj@gmail.com
Phone	+33 6 47 51 21 86

9. COMPETITION MANAGEMENT TEAM:

Name of CM	Francesco Nuzzo
E-mail	befrak@hotmail.it
Phone	+39 347 433 4569

10. REFEREE TEAM:

Name of Referee	Jacky Simon (FRA)
Names of deputy referees	Constantina Crotta (GRE), Françoise Lapicque (FRA)

11. CLASSIFICATION

Classification services for this tournament will be the following:

New players admitted (classes 1 to 10)	16
Players for review admitted (classes 1 to 10)	4
Classification for intellectual impairment admitted (class 11)	0
Number of international classifiers	2

Admission of new players for classification will be done on a first come first served basis.

Admission of players for review will be authorized exclusively at the criteria of the Classification Officer.

National Associations must read the new classification procedure at :

<http://www.ipttc.org/classification/documents.htm>

11.1 Requirements for classification

ITTF Para TT classification rules state that Athlete Evaluation will take place during international competitions. All athletes to be classified internationally in 2021 need to fill in the following documents:

- [Consent Form](#) (to be read and signed by Athlete. If the Athlete is under 18 or has an Intellectual Impairment, an additional signature by coach or guardian is required)
- [Medical Diagnostics Form](#) (to be filled, dated and signed by a certified health professional)

These are the steps to be followed by an NA (National Association) so that an athlete will be included in the list of athletes to be classified in a tournament.

1. Once the NA has sent the first entry for a player in an international tournament, scanned copies of both documents mentioned above have to be sent to classification@ittf.com (no later than one month before the beginning of the competition).
2. The athlete will give the original signed documents to the chief classifier at the beginning of the Athlete Evaluation process that takes place 2 or 3 days before the beginning of the competition.
3. If the Athlete has any additional medical documents available that could help classifiers to understand better the nature of the impairments, he or she will show that medical information to the classification panel during the Athlete Evaluation process.

The needed forms and complete information about classification can be found at <http://www.ipttc.org/classification/documents.htm>

12. PARTICIPATION QUOTAS:

There is a limit of 4 players per class per gender who can participate from each Member Association. Host country can enter up to 6 players per gender per class.

In order to comply with the safety regulations due to covid-19, the tournament will accept a maximum of ¹⁸⁰_____ players.

13. ENTRY PROCESS:

Only entries submitted by or endorsed by the ITTF Member Association will be accepted (National Paralympic Committees are advised to contact the national table tennis association urgently to confirm their authorization). For new players participating for the first time in a Para TT event, the national association MUST send to ITTF one copy of a valid passport (see the email address of ITTF entries manager below).

Deadlines	
First entry (by number)	30/09/2021
Second entry (by name)	11/10/2021
Payment	14/10/2021
Travel details	14/10/2021

The first entry is recommended. In order to secure full participation, national associations failing to confirm their second entry or payment according to deadlines will have their entry cancelled.

LOC is entitled not to provide transportation service from the airport or railway station to any Member Association that does not provide the travelling details before the deadline indicated for "travel details". If that is the case, no refund will be done.

All entries must be sent to **both** of the following emails:

Local Organising Committee	sqyparatt@gmail.com
ITTF entries manager	ittfparaevents@gmail.com

14. SYSTEM OF PLAY:

Singles events: the first stage will be played on a round-robin basis in groups of even numbered players but there shall not be less than 3 and not more than 5 players in a group and priority will be given to groups of 4 players. Should the competition schedule be very tight, the Competition Manager may decide to give priority to groups of 3 players. If there are 5 or fewer players, the event will be played as a round-robin without knock-out. Two players advance from each group to the second stage which will be played in a knock-out format.

Team events: A team shall consist of 2 or 3 players. The order of play shall be:

1. Doubles
2. Single 1 (A-X)
3. Single 2 (B-Y)

All players shall be selected from those nominated for the event. Before a team match, the right to choose A, B or X, Y shall be decided by lot and the captains shall name their teams to the referee or his representative, assigning a letter to each singles player. All names must be nominated before starting the team match. Individual matches are played best of 5 games.

In all Para TT events under the authority of ITTF, the team competition system will be organized in group system in the 1st stage with priority given to groups of 4 teams with the winner and runner-up in each group advancing to play in the knock-out rounds, without team match for the bronze medal.

General: The numbers of groups will be decided by the CM and the referee in cooperation with the organizing committee. If the number of groups in an event is decided not to be a multiple of 2 (e.g. 2, 4 or 8, etc.), winners from the groups with the highest ranked seeded players shall have byes in the first round of the second stage, in ranking order. All matches will be played to the best of 5 games. There is no playoff for bronze medals. If there are 5 players/teams in an event, only one bronze medal awarded. If there are 4 players/teams in an event, no bronze medal is awarded. If there are 3 players/teams in an event no medals are awarded. Medals are awarded to all players in the team regardless they appear in the lineup in any match.

15. SEEDING:

Seeding for all the events will be done according to the latest ITTF Para TT rating list at the time of the publication of the players' list.

16. TECHNICAL MEETING:

The technical meeting will be held on 8th November 2021 at 8:30 pm at Townhall of Voisins le Bretonneux : 1 place Charles de Gaulle, 78960 Voisins le Bretonneux. Only one (1) member per Member Association will be allowed to attend the technical meeting.

17. DRAWS:

The draw will be done on 8 November 2021 before the technical meeting and, during the meeting, the outcome of the draw will be delivered to team leaders.

18. PERSONS ON THE BENCH:

The following persons on the bench are permitted:

18.1 In singles events, one (1) seat for a coach on the playing field (behind the surrounds).

18.2 In the team events 4 seats for one (1) coach and up to three (3) players of the team playing the match. If the team is formed by players of different MAs, an additional seat for a second coach will be permitted.

18.3 No other players or personnel may have access to the area behind the surrounds or the playing area. Special provisions and seating areas will be made for medical personnel.

19. CLOTHING:

Please note that with effect from 1 January 2014, all players are expected to wear shirts with their name and 3 letters NPC code on the back of their playing shirts.

20. ENTRY FEES:

The general entry fees include transport, accommodation in full board and participation fees. The entry fees must be paid to the organizers as set out below:

Item	Nights	Description	Rooming	Price per person
General entry SR	4	Transport and accommodation in full board	single room	740 EUR
General entry DR	4	Transport and accommodation in full board	double room	620 EUR
General entry TR	4	Transport and accommodation in full board	triple room	N/A
Special entry	4	Escort sharing room with a class 1 or class 11 player	double room	250 EUR
Extra night SR	1	Extra night in full board	single room	110 EUR
Extra night DR	1	Extra night in full board	double room	90 EUR
Extra night TR	1	Extra night in full board	triple room	N/A

No spectators or supporters will be allowed to enter the competition. Accommodation package is only offered for athletes, coaches and other staff that is necessary to assist the players. Payment by cash upon arrivals will not be accepted. All bank charges are for the cost of the party making the payment.

There is limited number of single rooms. Single rooms will be given on "first come, first served basis".

Payments should be made as follows:

Bank name	Crédit Agricole
Account name	Association SQY PING SQY PARA TT
Account number	65077711605
SWIFT CODE	AGRIFRPP882
IBAN	FR76 1820 6001 1765 0777 1160 537
Branch address	CR Paris et Ile de France Voisins le Bretonneux
Specification of payment	Country code

21. OFFICIAL HOTELS

	Name of hotel	Postal address
Hotel 1	Hotel Ibis Styles Guyancourt Versailles	Place Charlotte Perriand, 78280 Guyancourt
Hotel 2	Ibis Styles Saint Quentin en Yvelines Velodrome	2 place de la Paix Celeste, 78180 Montigny le Bretonneux
Hotel 3	Ibis Budget Saint Quentin en Yvelines Velodrome	2 place de la Paix Celeste, 78180 Montigny le Bretonneux

22. TRANSPORTATION:

The organizers will provide transportation for teams and officials to the official hotels from the following airports or train stations.

Name of airport or train station	Code	Price per person*
Airport Paris Charles de Gaulle	CDG	0 EUR
Airport Paris Orly	ORY	0 EUR
Paris - Gare du Nord		0 EUR
Paris - Gare de Lyon		0 EUR

23. OBLIGATIONS:

All players entered must compete against any other participating player and by entering, agree to be bound by the ITTF Handbook 2021, ITTF Anti-Doping, Anti-Harassment and Classification rules, policies and procedures during the event. The entry forms contain an undertaking to be signed by a responsible official of the nominating Member Association and the team member covering these matters and no entry will be accepted unless such an undertaking has been given. Similarly, it is the responsibility of the association, player or team member to ensure that he or she has adequate medical, travel and other appropriate insurance.

All athletes, coaches and supporting staff must observe the covid-19 protocols that are published at <https://www.ittf.com/covid-19/> and can be amended from time to time.

24. TELEVISION, MOTION PICTURE AND INTERNET COVERAGE CONDITIONS:

By entering the event, all participants agree to abide by all ITTF rules and by the rules and regulations of the organizers. All associations, teams and individual players agree to be abided by the rulings of the ITTF and its agents in all matters concerning television coverage, video, internet streaming, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web streaming coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during the event. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the organizers.

25. CANCELLATION POLICY:

The policy applies as follows:

25.1 cancellations after the first entry but before the second entry: the first entry fee is forfeited.

25.2 cancellations after the second entry: the first entry fee plus an additional 30% of the entry fee is forfeited i.e. a total of 60% of the total entry fee.

25.3 cancellations within 10 calendar days of the arrival date will be decided by the organizers in consultation with the Competition Manager. A total or partial refund will be considered if the player is able to prove his inability to attend due to circumstances beyond his or her control e.g. admission to hospital.

26. VISAS:

Should you need assistance to apply for a visa (e.g. a letter of invitation), please provide the organizers with the following details:

- Full name as in passport
- Date of birth
- Function in the team
- Passport number and expiration date
- Copies of the passports of participants for whom a visa is needed

Note: the requirements for visas are not under the control of the ITTF or the organizers but under the Government's jurisdiction and the association must fulfill all requirements in order to get a

visa in time. In supplying this information, the person understands and acknowledges that data covered by data protection legislation will be shared to facilitate the application for a visa.

27. DOCUMENTS ATTACHED:

Together with this Prospectus, attached are the following documents:

27.1 First entry form

27.2 Second entry form containing:

- entry fee payment form
- singles entry forms by name
- rooming list
- transport form

28. COVID-19 RELATED INFORMATION

Please, refer to the document COVID-19 Guidelines-SQY French Para Open 2021 that must be signed by every team leader and sent with the entries to both LOC and ITTF.

29. ADDITIONAL OBSERVATIONS