



**2018 ITTF PTT China Open  
Factor 40  
Beijing, China  
27 August- 3 September, 2018**



**1. AUTHORITY:** the 2018 ITTF PTT China Open will be organized by the National Paralympic Committee of China under the auspices and authority of the International Table Tennis Federation (Para Table Tennis Committee).

**2. DATE AND PLACE:**

Date: 27 August – 3 September

Place: China Administration of Sports for Persons with Disabilities

**3. EVENTS:** the following events will be played:

Men's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

Women's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

Men's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

Women's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

**Note 1:** depending on the entries, the organizers and the Technical Delegate reserve the right to combine classes as may be necessary.

**Note 2:** the singles events will be played first followed by the team events.

**4. SCHEDULE:**

Arrivals: August 27th, 2018

Classification: August 28th to August 29th, 2018

Practice days: August 28- 29th, 2018

Technical meeting: August 29th, 2018

Competition days: August 30th – September 2nd, 2018

Departures: September 3rd, 2018

Proposed dates for the singles events: August 30<sup>th</sup>–August 31<sup>st</sup>, 2018

Proposed dates for the team events: September 1<sup>st</sup> – September 2<sup>nd</sup>, 2018

**5. RULES:**

The event will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and specific PTT directives (which may be amended from time to time).

**6. EQUIPMENT:**

The following equipment will be used:

Tables: DHS

Nets: DHS

Balls: DHS D40+

Floor: ENLIO

## 7. ELIGIBILITY

The event is open to players who are eligible to represent their national association according to the ITTF Handbook 2018.

## 8. OFFICIAL ORGANIZER

Name: China Administration of Sports for Persons with Disabilities (CASPD)

Physical/postal address: No.321 Tianbei Road, Houshayu Town, Shunyi District, Beijing 101318

E-mail: [pz@caspd.org.cn](mailto:pz@caspd.org.cn) ; [npcchina@cdpf.org.cn](mailto:npcchina@cdpf.org.cn)

Phone: 8610 80471856 Fax: 8610 80471855

Contact: Tracy HO

## 9. TECHNICAL DELEGATE FOR THE EVENT

Name: Steven Lee

E-mail: [winglee@alumni.cuhk.net](mailto:winglee@alumni.cuhk.net)

## 10. REFEREE

Name: Zhang Yingqiu

E-mail: [13810190222@163.com](mailto:13810190222@163.com)

**Deputy referee:**

## 11. CLASSIFIERS

Three classifiers will be appointed by ITTF PTT.

## 12. CLASSIFICATION

All players needing classification should be present in the morning of August 28th, 2018. All players should bring with them their medical diagnosis and any other medical information relevant to their classification. They should report to classification with these documents, dressed as if they are going to play a match and with all their table tennis equipment including sports chairs. All players and support staff are expected to cooperate fully in the classification process.12.1

### 12.1 Requirements for classification

ITTF-PTT classification rules state that Athlete Evaluation will take place during international competitions. All athletes to be classified internationally in 2018 need to fill in the following documents:

- [Consent Form](#) (to be read and signed by Athlete. If the Athlete is under 18 or has an Intellectual Impairment, an additional signature by coach or guardian is required)
- [Medical Diagnostics Form](#) (to be filled, dated and signed by a certified health professional)

These are the steps to be followed by a NA (National Association) so that an athlete will be included in the list of athletes to be classified in a tournament.

1. Once the NA has sent the first entry for a player in an international tournament, scanned copies of both documents mentioned above have to be sent to [classification@ittf.com](mailto:classification@ittf.com) (no later than one month before the beginning of the competition).

2. Athlete will give the original signed documents to the chief classifier at the beginning of the Athlete Evaluation process that takes place 2 or 3 days before the beginning of the competition.
3. If the Athlete has any additional medical documents available that could help classifiers to understand better the nature of the impairments, he or she will show that medical information to classification panel during the Athlete Evaluation process.

The needed forms and complete information about classification can be found at <http://www.ipttc.org/classification/documents.htm>

### 13. PARTICIPATION QUOTAS

A player may only play in the class indicated on his or her international classification card unless, due to the low number of players, his or her class is combined with the next class or classes. Then they may play in the next higher class event.

The minimum entry for a singles class to be played is 4 players.

**There will be class 11 classification for new players!**

All other persons wishing to accompany a team (i.e. who are not members of the team) are subject to special charges and should contact the organizers for further information. These packages are limited and subject to availability of places in the official hotels. Priority will be given to the Official Party of all the delegations.

### 14. ENTRY PROCESS

Only entries submitted by or endorsed by the national association will be accepted (national Paralympic committees are advised to contact the national association urgently to confirm this system of entry).

***For new players participating for the first time in a PTT event, MUST send to ITTF one copy of a valid passport (see email address below).***

All players must bring with them a valid passport which will be copied for the ITTF database.

The first entry (enter by number) deadline is: June 15<sup>th</sup>, 2018

The second entry (enter by name) deadline is: July 30<sup>th</sup>, 2018

In order to secure full participation, national associations failing to confirm their participation according to deadlines will be removed from the list of participants.

All entries must be sent to the organizers ([pz@caspd.org.cn](mailto:pz@caspd.org.cn)) and to ITTF: ([ittfparaevents@gmail.com](mailto:ittfparaevents@gmail.com)).

### 15. SYSTEM OF PLAY

***Singles events:*** the first stage will be played in a round-robin basis in groups of even numbered players but there shall not be less than 3 and not more than 5 players in a group and priority will be given to groups of 4 players. If there are 5 or less players, the event will be played as a round-robin without knock-out. Two players advance from each group to the second stage which will be played in a knock-out format.

***Team events:*** A team shall consist of 2 or 3 players. The order of play shall be:

1. Doubles
2. Single 1 (A-X)
3. Single 2 (B-Y)

All players shall be selected from those nominated for the event. Before a team match the right to choose A, B or X, Y shall be decided by lot and the captains shall name their teams to the referee

or his representative, assigning a letter to each singles player. All names must be nominated before start the team match.

Individual matches are played best of 5 games.

In all Para TT events under the authority of ITTF PTT Committee the team competition system will be organized in group system in the 1st stage with priority given to groups of 4 teams with the winner and runner-up in each group advancing to play in the knock-out rounds, without team match for bronze medal.

**General:** The numbers of groups will be decided by the TD and the referee in cooperation with the organizing committee. If the number of groups in an event is decided not to be a multiple of 2 (e.g. 2, 4 or 8 etc.), winners from the groups with the highest ranked seeded players shall have byes in the first round of the second stage, in ranking order. All matches will be played to the best of 5 games. There is no play off for bronze medals. If there are 5 players/teams in an event, only one bronze medal awarded. If there are 4 players/teams in an event, no bronze medal is awarded. If there are 3 players/teams in an event no medals are awarded. Medals are awarded only to a player in a team event, if he/she plays at least in one match in the event.

## **16. SEEDING**

Seeding for all the events will be done according to the latest ITTF PTT rating list at the time of the draws.

## **17. TECHNICAL MEETING**

The technical meeting will be held on 29<sup>th</sup> August around 20:00.

## **18. DRAWS**

The draws will be done for the singles events on 29<sup>th</sup> August and for the team events on 30<sup>th</sup> August. The draw will be done before the technical meeting, during the meeting we will give only the paper.

## **19. PERSONS ON THE BENCH**

The following persons on the bench are permitted:

19.1 In singles events, 1 seat for a coach on the playing field (behind the surrounds).

19.2 In the team events 5 seats for one (1) coach and up to 4 players of the team playing the match.

19.3 No other players or personnel may have access to the area behind the surrounds or the playing area. Special provisions and seating areas will be made for medical personnel.

## **20. CLOTHING**

Please note that with effect from 1 January 2014, all players are expected to wear shirts with their name and 3 letter association code on the back of their playing shirts.

## 21. ENTRY FEES

For PTT events, the entry fees include accommodation and capitation fees (30€). Meals will be provided from the lunch on August 27 to the lunch on September 3. The entry fees have to be paid in Euros to the organizers as set out below:

Euros 700 Per person (2 in a room)

Euros 1050 Per person in single room

Euros 600 per person for class 1 and 11 players' escort sharing room with the athlete.

Euros 80 for the extra night per person in a double room

Euros 130 for the extra single room per person each night

Should there be any spectators or supporters, they should contact the organizers to enquire if a package is available for them.

### **Payments should be made as follows:**

**Account name:** China Administration of Sports for Persons with Disabilities

**Account Address:** NO.321, Tianbei Road, Houshayu Town, Shunyi District, Beijing P.R.C

**Bank Name:** Agricultural Bank of China Beijing Branch

**Bank Address:** NO.13, Chaoyangmen Bei Avenue, Dongcheng DIST., Beijing, P.R.C

**Account number:** 11120101040049661

**Swift Code:** ABOCCNBJ010

Specification of payment: NPC Code+ Table Tennis

All bank charges are for the cost of the party making the payment.

## 22. OFFICIAL HOTELS

Name: China Administration of Sports for Persons with Disabilities (CASPD)

Address: No.321 Tianbei Road, Houshayu Town, Shunyi District, Beijing 101318 P.R.C Website

Website address: <http://www.caspd.org.cn/tgzxfwss.jspx>

## 23. TRANSPORTATION

The organizers will provide transportation for teams and officials from and to CASPD and Beijing International Capital Airport.

## 24. OBLIGATIONS

All players entered must compete against any other participating player and by entering, agree to be bound by the ITTF Anti-Doping, Anti-Harassment and Classification policies and procedures during the event. The entry forms contain an undertaking to be signed by a responsible official of the nominating Association and the team member covering these matters and no entry will be accepted unless such an undertaking has been given. Similarly, it is the responsibility of the association, player or team member to ensure that he or she has adequate medical, travel and other appropriate insurance.

## **25. TELEVISION, MOTION PICTURE AND INTERNET COVERAGE CONDITIONS**

By entering the event, all participants agree to abide by all ITTF rules and by the rules and regulations of the organizers. All associations, teams and individual players agree to be abide by the rulings of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during the event. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the organizers.

## **26. CANCELLATION POLICY**

The policy applies as follows:

26.1 cancellations after the first entry but before the second entry: the first entry fee is forfeited.

26.2 cancellations after the second entry: the first entry fee plus an additional 30% of the entry fee is forfeited i.e. a total of 60% of the total entry fee.

26.3 cancellations within 10 calendar days of the arrival date will be decided by the organizers in consultation with the TD.

This is provided that the player is not able to prove circumstances beyond his or her control e.g. admission to hospital.

## **27. VISAS**

Should you need assistance to apply for a visa (e.g. a letter of invitation), please provide the organizers with the following details:

- Full name as in passport
- Gender
- Date of birth
- Function in the team
- Passport number and expiry date
- copies of the passports of participants for whom a visa is needed.

Note: the requirements for visas are not under the control of the ITTF or the organizers but under the Government's jurisdiction and the association must fulfill all requirements in order to get a visa in time. In supplying this information, the person understands and acknowledges that data covered by data protection legislation will be shared in order to facilitate the application for a visa.

## **28. COMPLEMENTARY INFORMATION:**

Temperatures expected: 21° Celsius to 30° Celsius

Humidity 60%

## **29. DOCUMENTS ATTACHED**

Together with this Prospectus, attached are the following documents:

29.1 First entry form:

29.2 First entry fee payment form

29.3 Final Entry

29.4 Final fee payment for

29.5 Profile

29.6 Rooming list

29.7 Travel form

## 29.8 Team composition

Otherwise, you can download the documents from the ITTF PTT website, <http://www.ipttc.org/calendar/index.htm>.