



Para Table Tennis Spanish Open

FACTOR 20

7-11 June 2018

Sant Cugat del Vallès, Barcelona

- 1. AUTHORITY:** The Federació Catalana de Tennis de Taula, under the auspices and authority of the International Table Tennis Federation (Para Table Tennis Division) and the Real Federación Española de Tenis de Mesa.

- 2. DATE AND PLACE:**
Date: 7-11 June 2018
Sports hall: ZEM La Guinardera
Av. de La Guinardera. 08174 Sant Cugat del Vallès (Barcelona)

- 3. EVENTS:** the following events will be played:
Men singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11)
Women singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11)
Men's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)
Women's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

- 4. SCHEDULE:**
Arrival date: 5th of June, evening and 6th of June, for classification
Classification: 6th of June (all day) and 7th of June, morning
Competition days: 8th, 9th and 10th of June
Departures: 11th of June

- 5. RULES:** the event will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and specific PTT directives (which may be amended from time to time).

- 6. EQUIPMENT:** the following equipment will be used:
Tables: Butterfly Centrefold 25
Nets: Butterfly Europe
Balls: Butterfly G40+*** white
Floor: Wooden

- 7. ELIGIBILITY**
The event is open to players who are eligible to represent their national association according to the ITTF Handbook 2018.

- 8. OFFICIAL ORGANIZER**
Name: Real Federación Española de Tenis de Mesa
Address: C/ Ferraz, nº 16, 1º izquierda, 28008 Madrid
E-mail: direccion.deportiva@rfetm.com
Tel: +34 915477726
Tournament Director: Isabel Molina (Catalan Table Tennis Federation)
fctt@fctt.org
Tel: +34 93 280 03 00

9. TECHNICAL DELEGATE FOR THE EVENT

Name: **Ms. Tina Crotta**

Email: crottatina@gmail.com

10. REFEREE

Name: **Ms. Maria Tsipou**

Email: martsi8698@yahoo.gr

11. CLASSIFIERS

ITTF PTT will appoint two classifiers.

12. CLASSIFICATION

All new players should be present in time for classification on 5 and 6 June (arrival on 5 June in the evening). All players should bring with them their medical diagnosis and any other medical information relevant to their classification. They should report to classification with these documents, dressed as if they are going to play a match and with all their table tennis equipment including sports chairs. All players and support staff are expected to cooperate fully in the classification process.

No Classification for class 11 and NO re-evaluation and protest!

12.1 Requirements for classification

ITTF-PTT classification rules state that Athlete Evaluation will take place during international competitions. All athletes to be classified internationally in 2018 need to fill in the following documents:

- Consent Form (to be read and signed by Athlete. If the Athlete is under 18 or has an Intellectual Impairment, an additional signature by coach or guardian is required)
- Medical Diagnostics Form (to be filled, dated and signed by a certified health professional)

These are the steps to be followed by a NA (National Association) so that an athlete will be included in the list of athletes to be classified in a tournament.

1. Once the NA has sent the first entry for a player in an international tournament, scanned copies of both documents mentioned above have to be sent to classification@ittf.com (no later than one month before the beginning of the competition).
2. Athlete will give the original signed documents to the chief classifier at the beginning of the Athlete Evaluation process that takes place 2 or 3 days before the beginning of the competition.
3. If the Athlete has any additional medical documents available that could help classifiers to understand better the nature of the impairments, he or she will show that medical information to classification panel during the Athlete Evaluation process.

The needed forms and complete information about classification can be found at <http://www.ipttc.org/classification/documents.htm>

13. PARTICIPATION QUOTAS

The limit of entries for this event is 150.

For Fa20 events, the maximum number of entries per association per class is 6.

A player may only play in the class indicated on his or her international classification card unless, due to the low number of players, his or her class is combined with the next class or classes. Then they may play in the next higher class event.

The minimum entry for a singles class to be played is 4 players.

In class 11 only players already classified can participate.

All other persons wishing to accompany a team (i.e. who are not members of the team) are subject to special charges and should contact the organizers for further information. These packages are limited and subject to availability of places in the official hotels. Priority will be given to the Official Party of all the delegations.

14. ENTRY PROCESS

Only entries submitted by or endorsed by the national association will be accepted (national paralympic committees are advised to contact the national association urgently to confirm this system of entry). All players must bring with them a valid passport which will be copied for the ITTF database.

The first entry (entry by number) deadline is: **13th of April**

The second entry (entry by name) deadline is: **8th of May**

In order to secure full participation, national associations failing to confirm their participation according to deadlines will be removed from the list of participants.

For new players participating for the first time in a PTT event, please send to Georgios Seliniotakis one copy of a valid passport (see email address below).

All entries must be sent to organizers (fctt@fctt.org) and to Georgios Seliniotakis: ittfparaevents@gmail.com

15. SYSTEM OF PLAY

Singles events: the first stage will be played in a round-robin basis in groups of even numbered players but there shall not be less than 3 and not more than 5 players in a group and priority will be given to groups of 4 players. If there are 5 or less players, the event will be played as a round-robin without knock-out. Two players advance from each group to the second stage which will be played in a knock-out format.

Team events: the first stage will be played in a round-robin basis with priority given to groups of 3 teams with the winner and runner-up in each group advancing to play in the knock-out rounds. If there are 5 or less teams, the event will be played in a round-robin format without knock-out. A team shall consist of 2 or 3 players. The team event will be best of 3 matches. The first winning 2 matches win the contest. All matches will be the best of 5 games. The order of play shall be:

First Match	Doubles*			
Second Match	Singles	A	Plays	X
Third Match	Singles	B	Plays	Y

*Doubles pairing (if required) could be any two team members

General: The numbers of groups will be decided by the TD and the referee in cooperation with the organizing committee. If the number of groups in an event is decided not to be a multiple of 2 (e.g. 2, 4 or 8 etc.), winners from the groups with the highest ranked seeded

players shall have byes in the first round of the second stage, in ranking order. All matches will be played to the best of 5 games. There is no play off for bronze medals. If there are 5 players in an event, only one bronze medal awarded. If there are 4 players in an event, no bronze medal is awarded. If there are 3 players in an event no medals are awarded.

All matches will be played to the best of 5 games.

Medals will be awarded according to the ITTF PTT directives for Para TT events

16. SEEDING

Seeding for all the events will be done according to the latest ITTF PTT ranking list at the time of the draws.

17. TECHNICAL MEETING

The Technical Meeting will be held: on 7th of June 2018 at 20:00 at the Venue.

18. DRAWS

The draws will be presented to Team Leaders during the Technical Meeting.

19. PERSONS ON THE BENCH

The following persons on the bench are permitted:

- In singles events, 1 seat for a coach on the playing field (behind the surrounds).
- In the team events 5 seats for one (1) coach and up to 4 players of the team playing the match.
- No other players or personnel may have access to the area behind the surrounds or the playing area. Special provisions and seating areas will be made for medical personnel.

20. ENTRY FEES

Package: from the dinner on Thursday 7 till breakfast on Monday 11 June							
	Type	1st entry	2nd Entry	Total	Extra day	Acc classes 1&11	No. of rooms
High Sports Performance Centre (CAR)	Single	184,50 €	430,50 €	615,00 €	85,00 €		11 adapted, 9 not adapted
	DB	165,00 €	385,00 €	550,00 €	75,00 €	450,00 €	
Hotels	Single	232,50 €	542,50 €	775,00 €	120,00 €		125
	DB	202,50 €	472,50 €	675,00 €	90,00 €	575,00 €	
	TR	180,00 €	420,00 €	600,00 €	80,00 €	500,00 €	
	QUAD*	180,00 €	420,00 €	600,00 €	80,00 €		

*Only at the Aparthotel Attica 21 Vallès and for standing players

Entry fee (without accommodation / transport): 275 euros

Note that lunch will be served in the venue.

Payments should be made to:

Account holder: Federació Catalana de Tennis de Taula

Address: C/ Duquessa d'Orleans, 29 interior. 08034-Barcelona

Bank Name: Banc Sabadell

Account number: 0081 0150 5500 0153 8764

Swift Code: BSABESBB

IBAN: ES42 0081 0150 5500 0153 8764

Bank Address: Major de Sarrià 61. 08017 - Barcelona

Specification of Payment: Para TT + Name of association

PLEASE NOTE THAT BANK CHARGES MUST BE INCLUDED IN THE ENTRY FEES !

21. OFFICIAL ACCOMMODATION

For this edition we have 3 different hotels (2 in Sant Cugat and 1 in Sabadell) and the High Sports Performance Centre (CAR) of Sant Cugat. Not all the hotels are fully accessible and we have not the same number of rooms in each one; consequently, the distribution will be made by the organising committee according to the characteristics of the group (number of players and chairs in the delegation) and their travel details. The CAR is the only one that can be chosen. Note we only have 20 rooms there (11 adapted and 9 conventional). In this case, we will respect the order of request.

CAR (High Sports Performance Center)

Av. Alcalde Barnils, 3-5. 08174 - Sant Cugat del Vallès

<https://www.car.edu/allotjament/?lang=en>

Hotels

- Holiday Inn Express Barcelona****

Avda. Can Fatjo dels Aurons s/n, Parc Empresarial A7. 08174 Sant Cugat del Vallès

https://www.ihg.com/holidayinnexpress/hotels/us/en/sant-cugat-del-valles/bcncs/hoteldetail?cm_mmc=GoogleMaps- -EX- -ES- -BCNSC

- Blue Bay****

Camí de Can Campus 15-17. 08173 – Sant Cugat del Vallès

<https://www.bluebayresorts.com/es/hotel-bluebay-city-barcelona-san-cugat.html>

- Aparthotel Attica 21 Vallès***

Carrer Milena Jesenska 40-60. 08206 – Sabadell

http://aparthotelattica21valles.h-rez.com/index.htm?lbl=ggl-en&gclid=EAlaIqobChMIw7Dvl5Pu2QIV7xXTCh0VDg99EAAYASAAEgKlg_D_BwE

22. TRANSPORTATION

The organizers will provide transportation for teams and officials from and to Barcelona airport and hotels or from and to Barcelona railway station, so as shuttle bus service from and to the hall.

23. OBLIGATIONS

All players entered must compete against any other participating player and by entering, agree to be bound by the ITTF Anti-Doping, Anti-Harassment and Classification policies and procedures during the event. The entry forms contain an undertaking to be signed by a responsible official of the nominating Association and the team member covering these matters and no entry will be accepted unless such an undertaking has been given. Similarly, it

is the responsibility of the association, player or team member to ensure that he or she has adequate medical, travel and other appropriate insurance.

24. TELEVISION, MOTION PICTURE AND INTERNET COVERAGE CONDITIONS

By entering the event, all participants agree to abide by all ITTF rules and by the rules and regulations of the organisers. All associations, teams and individual players agree to be abide by the rulings of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during the event. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the organisers.

25. CANCELLATION POLICY

The policy applies as follows:

25.1 cancellation after the first entry but before the second entry: the first entry fee is forfeited.

25.2 cancellations after the second entry: the first entry fee plus an additional 30% of the entry fee is forfeited i.e. a total of 60% of the total entry fee.

25.3 cancellations within 10 calendar days of the arrival date must be paid in full.

This is provided that the player is not able to prove circumstances beyond his or her control e.g. admission to hospital.

26. VISAS MUST BE APPLIED FOR 2 MONTHS BEFORE THE COMPETITION

Should you need assistance to apply for a visa (e.g. a letter of invitation), please provide the organisers with the following details:

- Full name as in passport
- Function in the team
- Passport number
- Passport expiry date

Note: the requirements for visas are not under the control of the ITTF or the organisers but under the Spanish Government's jurisdiction and the association must fulfill all requirements in order to get a visa in time.

27. COMPLEMENTARY INFORMATION:

Average high temperature expected: 25° Celsius

Average high temperature expected: 18° Celsius

Average rainfall expected: None

28. DOCUMENTS ATTACHED

Together with this Prospectus, attached are the following documents:

28.1 first entry form:

28.1.1 entry by numbers

28.1.2 first entry fee payment form

28.2 second entry form:

28.2.1 singles and team entry forms by name

28.2.2 second entry payment form

28.2.3 rooming list

28.2.4 tournament indemnity form (to be signed by all participants)

28.2.5 transport form

Otherwise, you can download the documents from the ITTF PTT website, <http://www.ipttc.org/calendar/index.htm>