



PROSPECTUS
15th SLOVENIA OPEN
Factor 40
8 – 13 May 2018, Laško, Slovenia

1. AUTHORITY: the 15th Slovenia Open will be organized by the NPC Slovenia under the auspices and authority of the Slovenian Table Tennis Association and International Table Tennis Federation (ITTF Para Table Tennis Committee).

2. DATE AND PLACE:

7 or 8. 5.2018 Arrivals

9.–10. 5.2018 – singles events

11.– 12.5.2018 – team events

13.5.2018 - departures

Sports hall Tri Lilije, Požanelova ulica 22, Laško

3. EVENTS: the following events will be played:

Men's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

Women's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

Men's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

Women's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

Note 1: depending on the entries, the organisers and the Technical Delegate reserve the right to combine classes as may be necessary.

Note 2: the singles events will be played first followed by the team events.

Note 3: only classified players for all classes will be allowed to play.

4. SCHEDULE:

Arrivals : 7.5.2018

players for: classification (class 11) and Review, Re-evaluation and protest for all classes.

Arrivals : 8.5.2018. for all others

Practice days: 8. – 12.5.2018

Practice venue: School hall - 12 competition tables

Technical meeting: 8.5.2018 at 9 p.m. in the hotel Wellness Park

Opening ceremony: 9.5.2018 at sports hall

Competition days: .9 – 12.5.2018

Closing ceremony: 12.5.2018 at the hotel Wellness Park

Departures: 13.5.2018

Proposed dates for the singles events: 9–10.5.2018

Proposed dates for the team events: 11–12.5.2018

5. RULES: the event will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and specific PTT directives (which may be amended from time to time).

6. EQUIPMENT: the following equipment will be used:

Tables: San - Ei blue, Premium wheelchair, ITTF approved

Nets: SAN-EI

Balls: XUSHAOFA Seamless

Floor: red taraflex

Note: All tables will be wheelchair accessible.

7. ELIGIBILITY

The event is open to players who are eligible to represent their national association according to the ITTF Handbook 2018.

8. OFFICIAL ORGANIZER

Name: PARALYMPIC COMMITTEE OF SLOVENIA

Physical/postal address: CESTA 24. JUNIJA 23, 1231 LJUBLJANA – CRNUCE, SLOVENIA

E-mail: sloveniaopen.tt@gmail.com

Phone: +386 1 5300 896

Fax: +386 1 5300 894

Contact: Tanja Cerkvenik

Technical advisor: Gorazd Vecko

9. TECHNICAL DELEGATE FOR THE EVENT

Roger Edeflod (SWE)

10. REFEREE

Tina Crotta (GRE)

11. CLASSIFIER

Four classifiers will be appointed by ITTF PTT, for Classification to class 11, also for review, re-evaluation and protest for all classes.

Observation will also be done during the event.

12. CLASSIFICATION

All players participating in the Fa40 events must be already classified except class 11 that can go through the classification process during this tournament.

All players should bring with them their medical diagnosis and any other medical information relevant to their classification. They should report to classification with these documents, dressed as if they are going to play a match and with all their table tennis equipment including sports chairs. All players and support staff are expected to cooperate fully in the classification

process.

12.1 Requirements for classification

ITTF-PTT classification rules state that Athlete Evaluation will take place during international competitions. All athletes to be classified internationally in 2018 need to fill in the following documents:

- Consent Form (to be read and signed by Athlete. If the Athlete is under 18 or has an Intellectual Impairment, an additional signature by coach or guardian is required)
- Medical Diagnostics Form (to be filled, dated and signed by a certified health professional)

These are the steps to be followed by a NA (National Association) so that an athlete will be included in the list of athletes to be classified in a tournament.

1. Once the NA has sent the first entry for a player in an international tournament, scanned copies of both documents mentioned above have to be sent to classification@ittf.com (no later than one month before the beginning of the competition).
2. Athlete will give the original signed documents to the chief classifier at the beginning of the Athlete Evaluation process that takes place 2 or 3 days before the beginning of the competition.
3. If the Athlete has any additional medical documents available that could help classifiers to understand better the nature of the impairments, he or she will show that medical information to classification panel during the Athlete Evaluation process.

The needed forms and complete information about classification can be found at <http://www.ipttc.org/classification/documents.htm>

13. PARTICIPATION QUOTAS

A player may only play in the class indicated on his or her international classification card unless, due to the low number of players, his or her class is combined with the next class or classes. Then he/she may play in the next higher class event.

The minimum entry for a singles class to be played is 4 players.

For Fa40 events, the maximum number of entries per association per class is 4 but the host association may enter up to 6 players.

The minimum entry for a team event to be played is 4 teams with 2, 3 or 4 players forming a team.

In Fa40 events, each Association including the host country may enter a maximum of 2 teams per class.

Players from different countries may form a team in the team event in Fa40 competitions, but if there are 3 players in the same event from the same Association, only the 3rd lowest ranked player may form a team with a player from another Association.

All other persons wishing to accompany a team (i.e. who are not members of the team) are subject to special charges and should contact the organisers for further information. These packages are limited and subject to availability of places in the official hotels. Priority will be given to the Official Party of all the delegations.

14. ENTRY PROCESS

Only entries submitted by or endorsed by the national association will be accepted (National Paralympic Committees are advised to contact the national association urgently to confirm this system of entry).

All players must bring with them a valid passport which will be copied for the ITTF database.

The first entry(entry by number) deadline is: **1 March 2018**

The second entry (entry by name) deadline is: **15 March 2018**.

All entries must be sent to organizers sloveniaopen.tt@gmail.com and to ITTF ittfparaevents@gmail.com

In order to secure full participation, national associations failing to confirm their participation according to deadlines will be removed from the list of participants.

15. SYSTEM OF PLAY

Singles events: the first stage will be played in a round-robin basis in groups of even numbered players but there shall not be less than 3 and not more than 5 players in a group and priority will be given to groups of 4 players. If there are 5 or less players, the event will be played as a round-robin without knock-out. Two players advance from each group to the second stage which will be played in a knock-out format.

Team events: the first stage will be played in a round-robin basis with priority given to groups of 3 teams with the winner and runner-up in each group advancing to play in the knock-out rounds. If there are 5 or less teams, the event will be played in a round-robin format without knock-out. A team shall consist of 2 or 3 players. The team event will be best of 3 matches. The first winning 2 matches win the contest. All matches will be the best of 5 games. The order of play shall be:

First Match	Doubles*			
Second Match	Singles	A	Plays	X
Third Match	Singles	B	Plays	Y
*Doubles pairing (if required) could be any two team members				

General:

The numbers of groups will be decided by the TD and the referee in cooperation with the organising committee. If the number of groups in an event is decided not to be a multiple of 2 (e.g. 2, 4 or 8 etc.), winners from the groups with the highest ranked seeded players shall have byes in the first round of the second stage, in ranking order.

All matches will be played to the best of 5 games.
Medals will be awarded according ITTF PTT Directives

If a singles event has fewer than 4 players or a team has fewer than 5 teams, no bronze medal will be awarded.

16. SEEDING

Seeding for all the events will be done according to the latest ITTF PTT ranking list at the time of the draws.

17. TECHNICAL MEETING

The technical meeting will be held on 8 May 2018 at 9 p.m. in the hotel Wellness Park.

18. DRAWS

The draws for the singles events will be present to Team Leaders at the end of Technical Meeting. For the team events on 8th of May in the TD office.

19. PERSONS ON THE BENCH

The following persons on the bench are permitted:

- 19.1 In singles events, 1 seat for a coach on the playing field (behind the surrounds).
- 19.2 In the team events 5 seats for one (1) coach and up to 4 players of the team playing the match.
- 19.3 No other players or personnel may have access to the area behind the surrounds or the playing area. Special provisions and seating areas will be made for medical personnel.

20. ENTRY FEES

For PTT events, the entry fees include accommodation and capitation fees. The entry fees have to be paid in Euro to the organisers as set out below:

Entry fee to be submitted to organizer	590€ per person sharing (2 in a room)
	40€ per person per night in a single room
	80€ per person per extra night (2 in a room)
	120€ per person per extra night in single room

Special price for class 1 and 11 player's escort: 500€ per person (escort) sharing room with class 1/11 player

Entry fee to be submitted with the first entry is 250€ per person.

Should there be any spectators or supporters, they should contact the organisers to enquire if a package is available for them.

Payments should be made as follows:

Name of organisation: ZSIS-POK, Cesta 24. junija 23, 1231 Ljubljana – Crnuce, Slovenia

Bank name: Abanka Vipava d.d., Ljubljana

Account name: ZSIS - POK

Account number: SI56 0510 0800 0024 242
SWIFT: ABANSI2X
IBAN: SI56051008000024242
Reference: Slovenia Open – *your country code*

All bank charges are for the cost of the party making the payment.

SPECIAL OFFER

Training Camp – Gorazd Vecko will organize training camp prior to the tournament from 4th May to 8th of May 2018 and after the tournament on 13th to 17th May 2018. Training camp will be held if enough players apply.

Transportation from Slovakia – There will be transportation for additional fee available from Slovakia to Laško for Slovenia Open on 6th and 7th May 2018.

Enquires for training camp and transportation should be submitted by email to Gorazd Vecko: gorazd.vecko@gmail.com and sloveniaopentt.transport@gmail.com.

21. OFFICIAL HOTELS

HOTEL ZDRAVILISCE LASKO****

Zdraviliska c. 4

3270 Lasko Slovenia

Phone: +386 3 73 45 111

Fax: +386 3 73 45 298

<http://www.thermana.si/en/>

HOTEL WELLNESS PARK LAŠKO ****

Zdraviliška c. 6

3270 Laško, Slovenia

Phone: +386 3 73 48 900

Fax: +386 3 73 48 930

<http://www.thermana.si/en/>

22. TRANSPORTATION

The organizers will provide transportation for teams and officials from and to Lasko and Airport LJUBLJANA, Airport MARIBOR or Airport GRAZ (Austria).

Special offer Airport WIEN : Transport from Airport Wien will be organized if minimum 20 passengers will be applied till 15th of April 2018. Price is 100€ per person. For more informations contact sloveniaopentt.transport@gmail.com

23. OBLIGATIONS

All players entered must compete against any other participating player and by entering, agree to be bound by the ITTF Anti-Doping, Anti-Harassment and Classification policies and procedures during the event. The entry forms contain an undertaking to be signed by a responsible official of the nominating Association and the team member covering these matters and no entry will be accepted unless such an undertaking has been given.

Similarly, it is the responsibility of the association, player or team member to ensure that he or she has adequate medical, travel and other appropriate insurance.

24. TELEVISION, MOTION PICTURE AND INTERNET COVERAGE CONDITIONS

By entering the event, all participants agree to abide by all ITTF rules and by the rules and regulations of the organisers. All associations, teams and individual players agree to be abide by the rulings of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during the event. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the organisers.

25. CANCELLATION POLICY

The policy applies as follows:

- 25.1 cancellation after the first entry but before the second entry: the first entry fee is forfeited.
- 25.2 cancellations after the second entry: the first entry fee plus an additional 30% of the entry fee is forfeited i.e. a total of 60% of the total entry fee.
- 25.3 cancellations within 10 calendar days of the arrival date will be decided by the organisers in consultation with the TD.

This is provided that the player is not able to prove circumstances beyond his or her control e.g. admission to hospital.

26. VISAS

Should you need assistance to apply for a visa (e.g. a letter of invitation), please provide the organisers with the following details:

- Full name as in passport
- Function in the team
- Date of birth
- Passport number
- Passport expiry date

Note: the requirements for visas are not under the control of the ITTF or the organisers but under the Slovenian Government's jurisdiction and the association must fulfil all requirements in order to get a visa in time. It may take more than a month to obtain a visa. Please keep this in mind and **please submit your request no later than 31 March 2018.**

27. COMPLEMENTARY INFORMATION:

Average high temperature expected: 22^o Celsius

Average low temperature expected: 9^o Celsius

Average rainfall expected: 87 mm

28. DOCUMENTS ATTACHED

Together with this Prospectus, attached are the following documents:

- 28.1 first entry form:

- 28.1.1 entry by numbers
- 28.1.2 first entry fee payment form
- 28.2 second entry form:
 - 28.2.1 singles and team entry forms by name
 - 28.2.2 second entry payment form
 - 28.2.3 rooming list
 - 28.2.4 tournament indemnity form (to be signed by all participants)
 - 28.2.5 transport form

Otherwise, you can download the documents from the ITTF PTT website,
<http://www.ipttc.org/calendar/index.htm>.