



# International Table Tennis Federation

in cooperation with Czech Table  
Tennis Association



<b>Tournament</b>	Czech Para Open 2021 – Jiri Danek Memorial
<b>Factor</b>	20
<b>Place</b>	Ostrava, Czech Republic
<b>Date</b>	1 to 3 July 2021

**1. AUTHORITY:** The Czech Para Open 2021 – Jiri Danek Memorial will be organized by Czech Table Tennis Association under the auspices and authority of the International Table Tennis Federation.

## 2. DATE AND PLACE:

Dates of competition	1 to 3 July 2021
Name and address of the venue	TJ Ostrava Varenska 3098/40a, 702 00 Ostrava Czech Republic

## 3. EVENTS:

The following events are planned to be held:

- Men's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)
- Women's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)
- Men's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)
- Women's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11)

### Notes:

- Note 1: depending on the entries, the organizers and the CM (Competition Manager) reserve the right to combine classes as needed.
- the singles events will be played first, followed by the team events.

#### 4. SCHEDULE:

The general schedule for the tournament will be as follows:

Arrivals for players needing classification	29 June (no later than 14:00)
Classification days	29 and 30 June
Practice days	30 June
General arrivals	30 June
Competitions dates	1 to 3 July
Departures	4 July
Proposed dates for single events	1 and 2 July
Proposed dates for team events	2 and 3 July

#### 5. RULES:

The event will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and specific Para TT directives (which may be amended from time to time).

#### 6. EQUIPMENT:

The following equipment will be used:

Competition tables	Joola 3000 SC + Andro Magnum SC	Number	12 + 12
Warmup tables	Joola 3000 SC + Andro Magnum SC	Number	8
Nets	Joola & Andro		
Balls	729 40+ *** (plastic seamless)		
Floor	Wooden (standing) & taraflex (wheelchair)		

#### 7. ELIGIBILITY:

The event is open to players who are eligible to represent their national association according to the ITTF Handbook 2020 published at <https://www.ittf.com/handbook/>

#### 8. OFFICIAL ORGANIZER:

Name	Czech Table Tennis Association
Tournament director	Petr Stanicek
E-mail	czechopenostrava@gmail.com
Phone	+420 733 693 891

## 9. COMPETITION MANAGEMENT TEAM:

Name of CM	Georgios Seliniotakis (GRE)
E-mail	<a href="mailto:gselinio@gmail.com">gselinio@gmail.com</a>
Phone	+30 697 200 4542

## 10. REFEREE TEAM:

Name of Referee	Francesco Nuzzo (ITA)
Names of deputy referees	Matej Hamran (SVK)

## 11. CLASSIFICATION :

Classification services for this tournament will be the following

New players admitted (classes 1 to 10)	16
Players for review admitted (classes 1 to 10)	0
Classification for intellectual impairment admitted (class 11)	4

Admission of new players for classification will be done on a first come first served basis. Admission of players for review will be authorized exclusively at the criteria of the Classification Officer.

National Associations must read the new classification procedure at :

<http://www.ipttc.org/classification/documents.htm>

### 11.1 Requirements for classification

ITTF Para TT classification rules state that Athlete Evaluation will take place during international competitions. All athletes to be classified internationally in 2021 need to fill in the following documents:

- [Consent Form](#) (to be read and signed by Athlete. If the Athlete is under 18 or has an Intellectual Impairment, an additional signature by coach or guardian is required)
- [Medical Diagnostics Form](#) (to be filled, dated and signed by a certified health professional)

These are the steps to be followed by an NA (National Association) so that an athlete will be included in the list of athletes to be classified in a tournament.

1. Once the NA has sent the first entry for a player in an international tournament, scanned copies of both documents mentioned above have to be sent to [classification@ittf.com](mailto:classification@ittf.com) (no later than 2 weeks before the beginning of the competition).

2. The athlete will give the original signed documents to the chief classifier at the beginning of the Athlete Evaluation process that takes place 2 or 3 days before the beginning of the competition.
3. If the Athlete has any additional medical documents available that could help classifiers to understand better the nature of the impairments, he or she will show that medical information to the classification panel during the Athlete Evaluation process.

The needed forms and complete information about classification can be found at <http://www.ipttc.org/classification/documents.htm>

## **12. PARTICIPATION QUOTAS:**

There is a limit of 4 players per class per gender who can participate from each Member Association.

In order to comply with the safety regulations due to covid-19, the tournament will accept a maximum of 220 players.

Member Associations (MA) are invited to request entries for as many players as they wish but, to facilitate the participation of all countries, the organisation will only ensure a maximum of 12 players per MA. The host country is entitled to enter 24 players. Once the first entry deadline is over, the remaining slots (if available) will be offered to the countries which requested a number above the maximum.

## **13. ENTRY PROCESS:**

Only entries submitted by or endorsed by the national association will be accepted (National Paralympic Committees are advised to contact the national table tennis association urgently to confirm their authorization). For new players participating for the first time in a Para TT event, the national association MUST send to ITTF one copy of a valid passport (see the email address of ITTF entries manager below).

<b>Deadlines</b>	
First entry (by number)	31/05/2021
Second entry (by name)	14/06/2021
Payment	17/06/2021
Travel details	24/06/2021

The first entry is mandatory. In order to secure full participation, national associations failing to confirm their second entry or payment according to deadlines will have their entry cancelled.

LOC is entitled not to provide transportation service from the airport or railway station to any NPC that does not provide the travelling details before the deadline indicated for "travel details". If that is the case, no refund will be done.

All entries must be sent to **both** of the following emails:

Local Organising Committee	<a href="mailto:czechopenostrava@gmail.com">czechopenostrava@gmail.com</a>
ITTF entries manager	<a href="mailto:ittfparaevents@gmail.com">ittfparaevents@gmail.com</a>

#### 14. SYSTEM OF PLAY:

**Singles events:** the first stage will be played on a round-robin basis in groups of even numbered players but there shall not be less than 3 and not more than 5 players in a group and priority will be given to groups of 4 players. Should the competition schedule be very tight, the Competition Manager may decide to give priority to groups of 3 players. If there are 5 or fewer players, the event will be played as a round-robin without knock-out. Two players advance from each group to the second stage which will be played in a knock-out format.

**Team events:** A team shall consist of 2 or 3 players. The order of play shall be:

1. Doubles
2. Single 1 (A-X)
3. Single 2 (B-Y)

All players shall be selected from those nominated for the event. Before a team match, the right to choose A, B or X, Y shall be decided by lot and the captains shall name their teams to the referee or his representative, assigning a letter to each singles player. All names must be nominated before starting the team match. Individual matches are played best of 5 games.

In all Para TT events under the authority of ITTF, the team competition system will be organized in group system in the 1st stage with priority given to groups of 4 teams with the winner and runner-up in each group advancing to play in the knock-out rounds, without team match for the bronze medal.

**General:** The numbers of groups will be decided by the CM and the referee in cooperation with the organizing committee. If the number of groups in an event is decided not to be a multiple of 2 (e.g. 2, 4 or 8, etc.), winners from the groups with the highest ranked seeded players shall have byes in the first round of the second stage, in ranking order. All matches will be played to the best of 5 games. There is no playoff for bronze medals. If there are 5 players/teams in an event, only one bronze medal awarded. If there are 4 players/teams in an event, no bronze medal is awarded. If there are 3 players/teams in an event no medals are awarded. Medals are awarded to all players in the team regardless they appear in the lineup in any match.

#### 15. SEEDING:

Seeding for all the events will be done according to the latest ITTF Para TT rating list at the time of the publication of the players' list.

## 16. TECHNICAL MEETING:

The technical meeting will be held on 30/06/2021 at 20:00 at Quality Hotel Ostrava City Hornopolni 3313/42 Ostrava. Only one (1) member per Member Association will be allowed to attend the technical meeting.

## 17. DRAWS:

The draw will be done on 30/06/2021 before the technical meeting and, during the meeting, the outcome of the draw will be delivered to team leaders.

## 18. PERSONS ON THE BENCH:

The following persons on the bench are permitted:

18.1 In singles events, one (1) seat for a coach on the playing field (behind the surrounds).

18.2 In the team events 4 seats for one (1) coach and up to three (3) players of the team playing the match. If the team is formed by players of different MAs, an additional seat for a second coach will be permitted.

18.3 No other players or personnel may have access to the area behind the surrounds or the playing area. Special provisions and seating areas will be made for medical personnel.

## 19. CLOTHING:

Please note that with effect from 1 January 2014, all players are expected to wear shirts with their name and 3 letters NPC code on the back of their playing shirts.

## 20. ENTRY FEES:

The general entry fees include transport, accommodation in full board and participation fees. The entry fees must be paid to the organizers as set out below:

Item	Nights	Description	Rooming	Price per person
General entry SR	4	Transport and accommodation in full board	single room	720 Eur
General entry DR	4	Transport and accommodation in full board	double room	620 Eur
Special entry	4	Escort sharing room with a class 1 or class 11 player	double room	520 Eur
Extra night SR	1	Extra night in full board	single room	120 Eur
Extra night DR	1	Extra night in full board	double room	90 Eur

No spectators or supporters will be allowed to enter the competition. Accommodation package is only offered for athletes, coaches and other staff that is necessary to assist the players. Payment by cash upon arrivals will not be accepted. All bank charges are for the cost of the party making the payment.

**Payments should be made as follows:**

Bank name	Komerčni banka a.s.
Account name	TJ Ostrava
Account number	61830761/0100
SWIFT CODE	KOMBCZPP
IBAN	CZ8201000000000061830761
Branch address	Na Prikope 33, 114 07 Prague, Czech Republic
Specification of payment	Czech Open 2021 - Country code

**21. OFFICIAL HOTELS**

	<b>Name of hotel</b>	<b>Postal address</b>
Hotel 1	Quality Hotel Ostrava City	Hornopolni 3313/42, Ostrava
Hotel 2	Harmony Club Hotel	28.rijna 170, 709 00 Ostrava - Mariánské Hory
Hotel 3	Imperial Hotel Ostrava	Tyrsova 6, 702 00 Ostrava

**22. TRANSPORTATION:**

The organizers will provide transportation for teams and officials to the official hotels from the following airports or train stations.

<b>Name of airport or train station</b>	<b>Code</b>	<b>Price per person*</b>
Ostrava Airport	OSR	0 EUR
Ostrava-Svinov Railway Station		0 EUR
Katowice Airport (Poland)	KTW	0 EUR
Krakow Airport (Poland)	KRK	See section 29

## **23. OBLIGATIONS:**

All players entered must compete against any other participating player and by entering, agree to be bound by the ITTF Handbook 2020, ITTF Anti-Doping, Anti-Harassment and Classification rules, policies and procedures during the event. The entry forms contain an undertaking to be signed by a responsible official of the nominating NPC and the team member covering these matters and no entry will be accepted unless such an undertaking has been given. Similarly, it is the responsibility of the association, player or team member to ensure that he or she has adequate medical, travel and other appropriate insurance.

All athletes, coaches and supporting staff must observe the covid-19 protocols that are published at <https://www.ittf.com/covid-19/> and can be amended from time to time.

## **24. TELEVISION, MOTION PICTURE AND INTERNET COVERAGE CONDITIONS:**

By entering the event, all participants agree to abide by all ITTF rules and by the rules and regulations of the organizers. All associations, teams and individual players agree to be abided by the rulings of the ITTF and its agents in all matters concerning television coverage, video, internet streaming, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web streaming coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during the event. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the organizers.

## **25. CANCELLATION POLICY:**

The policy applies as follows:

26.1 cancellations after the first entry but before the second entry: the first entry fee is forfeited.

26.2 cancellations after the second entry: the first entry fee plus an additional 30% of the entry fee is forfeited i.e. a total of 60% of the total entry fee.

26.3 cancellations within 10 calendar days of the arrival date will be decided by the organizers in consultation with the Competition Manager. A total or partial refund will be considered if the player is able to prove his inability to attend due to circumstances beyond his or her control e.g. admission to hospital.

## **26. VISAS:**

Should you need assistance to apply for a visa (e.g. a letter of invitation), please provide the organizers with the following details:

- Full name as in passport
- Date of birth
- Function in the team
- Passport number and expiration date
- Copies of the passports of participants for whom a visa is needed

Note: the requirements for visas are not under the control of the ITTF or the organizers but under the Government's jurisdiction and the association must fulfill all requirements in order to get a visa in time. In supplying this information, the person understands and acknowledges that data covered by data protection legislation will be shared to facilitate the application for a visa.

## 27. COMPLEMENTARY INFORMATION:

Temperatures expected	22° to 30°
Rain	12mm
Humidity	60%

## 28. DOCUMENTS ATTACHED:

Together with this Prospectus, attached are the following documents:

28.1 First entry form

28.2 Second entry form containing:

- entry fee payment form
- singles entry forms by name
- rooming list
- transport form

## 29. ADDITIONAL OBSERVATIONS

Additional information related to training camps:

If enough countries show interest, the venue could be prepared for training some days before the tournament. , please contact the LOC at [czechopenostrava@gmail.com](mailto:czechopenostrava@gmail.com)

INVOICING: According to Czech law, the organization can not create invoice after the payment. To get an invoice, associations need to contact us before the payment!

Additional information related to transportation:

To check transportation prices from and to Krakow Airport, please contact the LOC at [czechopenostrava@gmail.com](mailto:czechopenostrava@gmail.com)

## 30. COVID-19 RELATED INFORMATION

Please, refer to the document "COVID-19 Guidelines\_Czech Para Open 2021" that must be signed by every team leader and sent with the entries to both LOC and ITTF.